



WORK SESSION

October 26, 2020
10:00 AM

Albany-Dougherty Government Center
222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

*To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) regarding the Coronavirus (COVID19) pandemic and social distancing, **face coverings (masks) are required for all meeting participants.***

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call to meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Minutes.
 - a. Minutes of the October 12th Work Session and October 12th Special Called Meeting.
4. Delegations *(The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others).*
 - a. Simone Turner, Regional Program Manager, Communities In Schools of Georgia, present to provide an update to the Commission on the program and request a partnership.
 - b. David Hodges, Chief Ranger, Georgia Forestry Commission, present to update the Commission on the Annual Report.
 - c. James Morgan, County Extension Coordinator, present to update the Commission with the Quarterly Report.
 - d. William Wright, President, Afram-Tech, Inc. present to discuss concerns regarding building capacity, contract award and grant awards to minority owned businesses.

5. Purchases.

- a. Recommendation to purchase two (2) 2021 F-350 Type 1 Ambulances for the EMS Department from the state contract vendor Wade Ford (Smyrna, GA), in the amount of \$158,289 each for a total expenditure of \$316,578. Funding is budgeted in the SPLOST VII – EMS Ambulances & Equipment. Assistant County Administrator Scott Addison will address. EMS Director Sam Allen and City of Albany Buyer Tina Strassenberg are present.
- b. Recommendation to accept the quote to install an equipment shed at the Solid Waste Landfill from the lowest responsive and responsible vendor meeting specifications, Smith- Built Buildings (Dawson, Ga) in the amount of \$23,879.49. Three quotes were received with the highest being \$32,500. The shed will replace a previously demolished building. Funding is budgeted in Solid Waste Capital Outlay. Assistant County Administrator Scott Addison will address. Facilities Management Director Heidi Minnick and Solid Waste Director Campbell Smith are present.
- c. Recommendation to accept the quote to replace six (6) security cameras at the Jail from the lowest responsive and responsible vendor meeting specifications, CooperCraft (Tifton, Ga) in the amount of \$23,676.99. Two quotes were received with the highest being \$26,045. Funding is budgeted in SPLOST VII - Jail Improvements. Assistant County Administrator Scott Addison will address. Chief Jailer John Ostrander is present.

6. Additional Business.

- a. Recommendation to approve the Alcohol Application from Creekside 02 LLC., Sunita Patel licensee, dba Creekside 2, at 1900 Weymouth Dr. Ste B for Beer and Wine Package. The Albany-Dougherty Marshal's Office recommends approval. Chief Anthony Donaldson, Business and License Support Department, will address.
- b. Recommendation to approve the Alcohol Application from Temp Coffee & Brew, LLC, Viral Patel licensee, dba Temp Coffee & Brew, at 1900 Weymouth Dr. Ste B for Beer and Wine Consumption. The Albany-Dougherty Marshal's Office recommends approval. Chief Anthony Donaldson, Business and License Support Department, will address.
- c. Recommendation to approve the Alcohol Application from Shiv 2020 LLC., Bhagvatiben Patel licensee, dba Hill Corner Food Store, at 335 N. County Line Road for Beer and Wine Package. The Albany-Dougherty Marshal's Office recommends approval. Chief Anthony Donaldson, Business and License Support Department, will address.

7. Updates from the County Administrator.
8. Updates from the County Attorney.
9. Updates from the County Commission.
10. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION
WORK SESSION MEETING MINUTES

DRAFT

October 12, 2020

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on October 12, 2020. Chairman Christopher Cohilas presided and called the meeting to order at 10:00 am. Present [in the Chamber] was Commissioner Victor Edwards. Commissioners Gloria Gaines, Russell Gray, Lamar Hudgins, Clinton Johnson and Anthony Jones participated via the audio-conferencing feature. Also participating in the Chamber were County Administrator Michael McCoy, County Attorney Spencer Lee County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person, via live streaming of the meeting on the County's Facebook page and the government public access channel. Assistant County Administrator Scott Addison was absent.

The Chairman asked the Commission to review the minutes for the September 21st Regular Meeting and September 28th Special Called Meeting.

The Chairman recognized EMA Director Chief Cedric Scott and GA Power Representatives, Jay Smith, Area Manager and Wayne Hardie, Hydro Manager to update the Commission on citizen concerns regarding flooding in Dougherty County. Chief Scott provided an update on the recent townhall meeting and citizen's request. Services available for citizens were shared. Mr. Smith introduced Mr. Hardie who provided an update on the operations of the Flint River Hydro Plant. Mr. McCoy asked questions that would provide clarification to assist with the Commission's request from citizens. Mr. Hardie answered Commissioner Gray's questions. Chairman Cohilas said that we could consider a follow up presentation on the matter later.

The Chairman recognized Wes Sadler, Albany Tennis Association Representative, to provide an update on the proposed tennis center. Mr. Sadler provided an overview on the Albany Complex and shared the importance of an expanded tennis center and the involvement of community partnerships for the projected location at Albany State University West. The association's goal is to grow the community participation from 400 to 3,000 in 10 years. The desire is for growth to occur by working with the school system. Commissioner Edwards clarified that the City of Albany is being asked to fund a position for a tennis director and the County is providing funding for the complex. Commissioner Edwards did ask that the word "disadvantaged" be removed because the services are for all students.

The Chairman called for a discussion of the recommendation to purchase one 2021 Kia Sedona LX in the amount of \$29,815.70 and one 2020 Kia Sorento EX in the amount of \$31,900 for the GBI Southwestern Regional Drug Enforcement Office from Hutchinson Kia (Albany, GA) for a total expenditure of \$61,715.70. Funding will be provided by the GBI SWRDEO Grant Fund. County Administrator Michael McCoy addressed. Joe Chesnut, GBI Special Agent in Charge and City of Albany Buyer Christina Strassenberg were present.

The Chairman called for a discussion of the recommendation to purchase two 2021 Ford Police Interceptor Utility Vehicles (each in the amount of \$39,422.21), two 2021 Ford Police Interceptor

Utility Administrative Vehicles (each in the amount of \$39,284.21) and one 2021 Ford F150-XLT (in the amount of \$32,120.92) for the Sheriff's Office from Sunbelt Ford (Albany, GA) for a total expenditure of \$189,533.76. Funding will be provided by SPLOST VII and the General Fund (Risk Management). County Administrator Michael McCoy addressed. Deputy Chief Pamela Johnson, Chief Jailer John Ostrander and City of Albany Buyer Christina Strassenberg were present.

The Chairman called for a discussion of the recommendation to replace the LED lights at River Front Park for Facilities Management from the lowest quoted vendor RHC (Albany, GA) for a total expenditure of \$33,596. Three vendors submitted bids with the highest being \$35,800. Funding will be provided by SPLOST VII. County Administrator Michael McCoy addressed. Facilities Management Assistant Director Donald Hood was present. Mr. McCoy stated that this was a continuation of the Board's investment in Riverfront Park.

The Chairman called for a discussion of the recommendation to accept the Statewide Mutual Aid and Assistance Agreement with the State of Georgia. The contract allows Dougherty County to make agreements for mutual aid assistance in emergencies. County Administrator Michael McCoy and EMA Director Chief Cedric Scott addressed. Mr. McCoy shared that the 2017 storms showed that this agreement is needed so reimbursement for services and costs could be provided.

The Chairman called for a discussion of the recommendation from Public Works to apply for a Land & Water Conservation Fund Grant in the amount of \$462,000 for Putney Park recreational improvements. The grant provided through the Georgia Department of Natural Resources requires a 50% local match. The county's portion of \$231,000 will be provided by TSPLOST. County Administrator Michael McCoy addressed. Public Works Director Larry Cook was present. There will be a follow up by staff for this opportunity shared by the Commissioner Johnson. If awarded, this recommendation will be used for the Putney and Radium Springs area. The use does qualify for transportation because a portion of the funding is used for walking trails. Mr. Cook shared additional project components.

The Chairman called for a discussion of the recommendation to declare the listed equipment as surplus and authorize the sale of same via an online auction or disposal by appropriate means. County Administrator Michael McCoy addressed.

Commissioner Edwards requested that the City of Albany also acknowledge the County on signs when funding is provided for projects. Chairman Cohilas stressed that this acknowledgement on signs will provide evidence of the County's collaboration and how both entities have worked together even if we are unconsolidated. Chairman Cohilas asked Mr. McCoy to confirm if the City of Albany Mayor is attempting to dismantle the Dougherty County Emergency Management department and start their own. If so, verification is needed to make sure it is legal to do so. If needed, the Chairman said that he could provide the recommendation letter from GEMA [regarding the current services] and he then readdressed the letter provided by the Mayor. Chairman Cohilas shared that the County Attorney is drafting a letter of historic significance of the tennis center and stated that there is no consensus from the Board to elect a Tax Commissioner. He asked Attorney Lee to also address the consensus in the letter. Lastly, he asked Attorney Lee to address the appointments to the ADICA Board and Hospital Authorities. Chairman Cohilas shared that based upon the letter, it does not appear that there is a consensus from the City

Commission to conduct a health study. However, to save the city taxpayers money, he stated that we can send a copy of the study that was recently done by the County. Attorney Lee provided some verbal responses and restated his understanding of the tasks assigned to him.

There being no further business to come before the Commission, the meeting adjourned to a Special Called Meeting at 11:06 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DOUGHERTY COUNTY COMMISSION
SPECIAL CALLED MEETING MINUTES

DRAFT

October 12, 2020

The Dougherty County Commission met for a Special Called Meeting immediately following the Work Session in Room 100 of the Albany-Dougherty Government Center on October 12, 2020. Chairman Christopher Cohilas presided. Present [in the Chamber] was Commissioner Victor Edwards. Commissioners Gloria Gaines, Russell Gray, Lamar Hudgins, Clinton Johnson and Anthony Jones participated via the audio-conferencing feature. Also participating in the Chamber were County Administrator Michael McCoy, County Attorney Spencer Lee County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person, via live streaming of the meeting on the County's Facebook page and the government public access channel. Assistant County Administrator Scott Addison was absent.

The Chairman called for consideration of the recommendation from the County Attorney to enter into an Executive Session for the purpose of discussing disposition of property and then to adjourn.

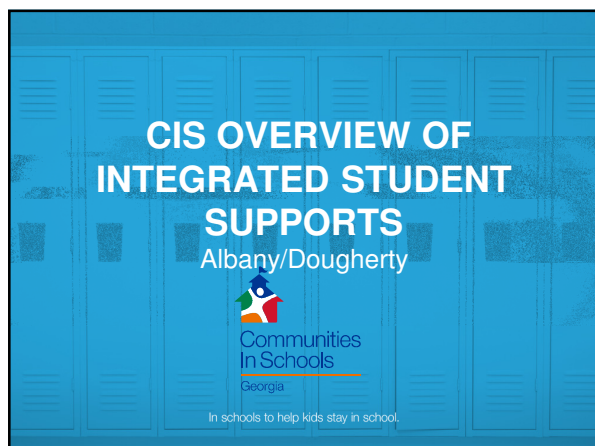
Commissioner Hudgins moved for approval. Upon a second by Commissioner Edwards, the motion passed unanimously.

There being no further business to discuss the Commission entered into executive session at 11:07 a.m.

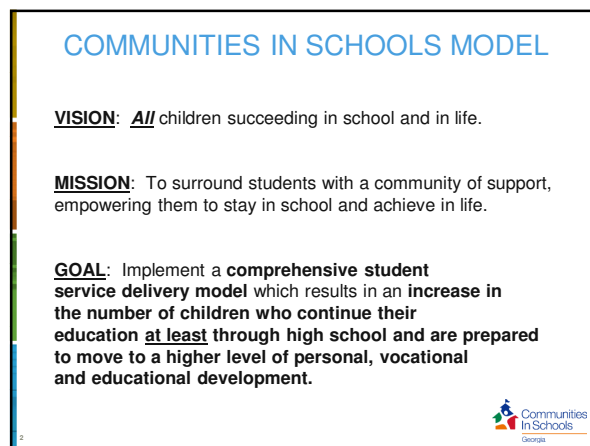
CHAIRMAN

ATTEST:

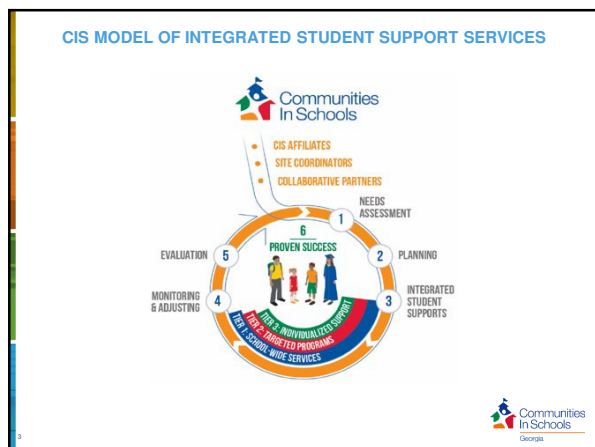
COUNTY CLERK



1



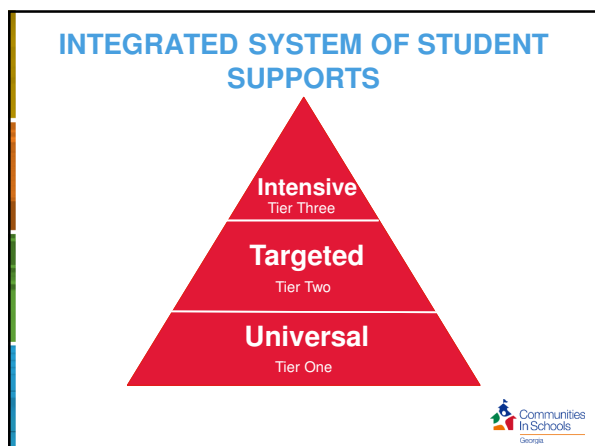
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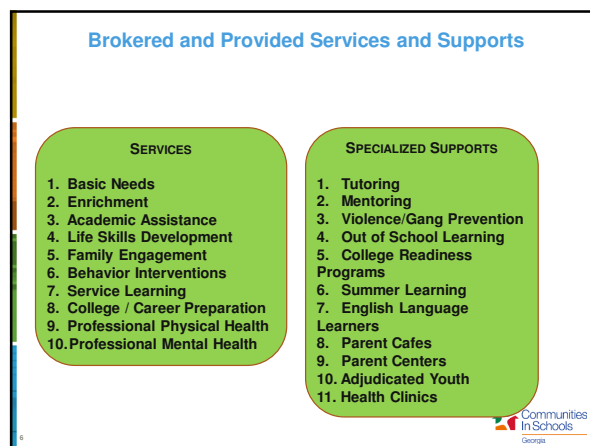
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5



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Barriers Facing Many Students

Community Barriers	Family Challenges	School Challenges	Individual / Developmental Challenges
<ul style="list-style-type: none"> • Culture of Gangs • Availability of Drugs • Violence • Limited Social Outlets • Lack of Positive Role Models 	<ul style="list-style-type: none"> • Low Expectations • Substance Abuse • Poverty • Unemployment • Family Crises 	<ul style="list-style-type: none"> • Lack of Commitment • Negative Peer Pressure • Academic Failure • Behavior Problems 	<ul style="list-style-type: none"> • Low Self Esteem • Loneliness • Medical Problems • Social Isolation • Mental Health Needs • Court Involvement

Communities In Schools Georgia

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Benefits of a Communities In School Partnership:

- Increased youth Civic Engagement participation through CIS small group development grades 8-12
- Continued student and family support for students attending Radium Springs through graduation
- Assist with the creation of a County Youth Commission through caseload students
- Increased community service opportunities student participants
- Increased academic resources for high school students at Monroe HS
- Creation of a pipeline of students grades 6-12 developing attainable post-secondary plans
- Support and follow students through graduation ensuring participants can be economic contributors to the community

Communities In Schools Georgia

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We Are Not a Competing Program

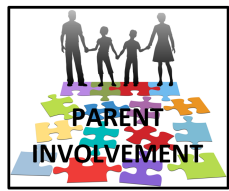
Communities In Schools is not a program, but an organization whose mission is to coordinate community resources to address the social / emotional barriers to student academic success.

Communities In Schools Georgia

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PARENT INVOLVEMENT

- Keep parents informed;
- Make them a part of the solution and not the problem;
- Offer opportunities for them to get involved in their child's education;
- Recognize parents who go above and beyond.



Communities In Schools Georgia

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PARTNERS

- DOUGHERTY COUNTY SCHOOL SYSTEM
- SCHOOL IMPROVEMENT OFFICE/DOE
- ALBANY STATE INTERNS
- UNIVERSITY OF GEORGIA 4H EXTENSIONS
- FEEDING THE VALLEY
- PATHWAY TO HOPE COUNSELING
- ALBANY POLICE DEPARTMENT
- PANERA BREAD

Communities In Schools Georgia

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PRINCIPAL COMMENTS

The CIS Site Coordinator assigned to our school joined our team and immediately began to identify our needs and plan ways to help. She was a member of our school improvement team and worked specifically on our goal to improve our student attendance rate. She worked closely with the school counselor and parent facilitator to acknowledge student academic progress.

She is awesome

The CIS Coordinator partnered with the school in several events and took an active role with students.

The Site Coordinator has done an outstanding job connecting with the students and families. She works well with the administration and the staff to complement the efforts and initiatives to improve student performance.

The Site Coordinator provided Northside with several additional resources that supported our students. The resources included grade level attendance celebrations, individual counseling to select students, assisted with parent engagement events such as the health fair for adults, content area parent events, and the student health fair.

Our Site Coordinator goes above and beyond to support the teachers and students and gets involved in all aspects of school life. She is an incredible asset.


Our school's site coordinator was always a team player and willing to help in any way that she could.

Communities In Schools Georgia

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FAVORITE QUOTE

*"It's **relationships**, not programs, that change children". "A great program simply creates the environment for healthy relationships to form between adults and children"...Bill Milliken*



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STAY IN THE KNOW

 facebook.com/CISGeorgia

 [@CISOFGEORGIA](https://twitter.com/CISOFGEORGIA)

 youtube.com/user/cisofgeorgia

 pinterest.com/cisga




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QUESTIONS?




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Simone Turner, Regional Program Manager
Communities In Schools of Georgia
260 Peachtree St, Suite 700
Atlanta, GA 30303
Phone: (229) 364-6358
Email: sturner@cisgeorgia.org
www.cisga.org

THANK YOU!



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**Georgia Forestry Commission
Dougherty County Unit
2910 Newton Rd.
Albany, GA 31701
(229) 430-5122**

Item b.

Operations Report from July 01, 2019 – June 30, 2020

Current Protection Responsibility: **130,792 Forested acres** (211,000 acres Total Land Area)
61.99% of Dougherty County is forestland.

Active Personnel

David Hodges, Chief Ranger
Hunter Coppolino, Ranger I

Permits

Agriculture

19

688 acres

Silviculture

381

19,204 acres

Land Clearing

181

716 acres

Automated Telephone Permits: 3,180

Online Permits: 2,026

Total Permits: 5,787

Total Permit Acreage: 20,608

Burning Assistance

2 Landowners

140 acres

Firebreaks

6 with fire plow for 19.4 hours

15 with harrows for 54.9 hours

9 Hurricane Restorations for 72 hours

Wildfires

10 fires burning a total of **16.81 acres**
Average fire size 1.68 acres

Response Time FY2020 (Dispatch to Initial Attack)

Normal operating hours = **18.6 minutes**
After hours/Weekends/Holidays = 43.3 minutes
All Time Avg. = 35.4 minutes

Public/Education Outreach Programs

14 programs (School, Arbor Day, Water Quality) reaching ~1,927 people

Equipment

4 Tractor/plow Response Units
1 Quick Response/Pickup Type 7 engine

Forest Management Assistance by Commission Foresters

18 cases of Cogon grass, 400 cases including Cost Share, Forest Health, Stewardship, Conservation Reserve Program and Water Quality

Covid 19 Response

During the height of the Covid pandemic, GFC personnel from across the state worked closely with GEMA in logistics and the distribution of medical supplies. Personnel from County Units distributed over 1,200 pallets of these critical supplies to local Health Departments and other medical facilities.

UGA AGRICULTURE & NATURAL RESOURCES
James Morgan, County Extension Coordinator

Contacts: Face-To-Face- 83, Phone-78, Written-275

Program presentations total contacts: 105

- Herbs in the Landscape
- Master Gardener Monthly Updates from State Program Office (SPO)
- Leading Effective Teams in your County
- Virtual Ag Updates During COVID-19
- Good Agricultural Practices (GAP) Certification- Train the Trainer

Professional Development Trainings

- Diagnosis of Plant Diseases in the Field
- Tree Identification Procedures
- Hot Topics in Forages (2)
- Master Gardener Program Update
- UGA Cotton and Peanut Research Field Day
- County Extension Coordinators Update (3)

Committee Meetings

- Flint River Fresh Board Meetings
- Healthy Cities and Communities Challenge Month Check-ins and Infinity Sessions
- Epsilon Sigma Phi National Meeting Opening Event
- Extension Intranet Task Force
- 2020 Pubic Service Promotion Committee-District Level
- Promotion Review Committee for PSO at University Level
- Childcare Training Evaluation

Scholarly Work

- Virtual poster presentation at 2020 ESP State Meeting- Dougherty County 4-H Ag Field Day
- Virtual poster presentation at NACAA AM/PIC - Dougherty County 4-H Ag Field Day
- Brown Marmorated Stink Bug Nationwide Trapping Project

Newsletter/Blog Distribution--

- Agriculture
- Horticulture "HORT Depot"
- Dougherty County Horticulture Topics (Blog)
- Georgia Connections Heathier Together

- Completed Master Evaluation Pilot Program
- Completed the 2019 Farmgate Survey
- Continue Weekly Crop Progress Survey reporting



UGA 4-H YOUTH DEVELOPMENT
University of Georgia
Jazmin Thomas, County Extension Agent
Rachel Knight, County 4-H Educator
Keundra Bruce, AmeriCorps Program Assistant

- 4-H Staff conducted virtual statewide science lessons to youth through 4-H NAIL'D It sessions
- 4-H Staff hosted virtual club meetings
- 4-H Staff hosted virtual Food Challenge practices
- 4-H Staff hosted portfolio workshops
- 4-H Staff hosted Project Achievement practices
- Dougherty County 4-Hers won first place in the Virtual District Food Challenge competition and will participate in the state competition
- 4-H Staff set up club meetings with the Boys and Girls Club
- 4-H Staff set up meetings with Communities in Schools
- 4-H Staff hosted a virtual 4-H Awards Program
- 4-H Staff hosted virtual Cotton Boll and Consumer Judging practices
- 4-Hers attended virtual Southern Region 4-H Teen Leadership Conference (SRTLCL) with a Dougherty County 4-Her asked to be a presenter to the conference
- 4-H Staff won GAE4-HA Exhibit Award
- 4-H Agent won National Service Achievement Award

UGA EXPANDED FOOD & NUTRITION EDUCATION PROGRAM
Allyson Dennard, Extension Program Assistant

<u>Students</u>	<u>Agencies/Organizations</u>
61	Westover High School
100	Monroe High Comprehensive School
19	Chamberlain Academy

Enrollment this Quarter:	201
Average Session per week:	8.5
Graduates this quarter:	0

Also assisting with judging FCCLA student presentations.

**FORT VALLEY STATE UNIVERSITY
AGRICULTURE & NATURAL RESOURCES
Charlie Grace, County Extension Agent**

Contacts: face-to-face contacts- 30, following social distancing
6ft-10ft apart while wearing facemasks, phone-730, email-2875

Zoom Meetings attended:

FVSU Cooperative Extension Program County Field Operations In-Service Trainings
Agriculture and Natural Resources Extension Updates
Dougherty County Extension Staff meetings
Southern Farmers Collaborative Group Tele-conference Call
FVSU Faculty and Staff Institute
FVSU College of Agriculture, Family Sciences and Technology College Wide
FVSU Cooperative Extension Program USDA OPPE Proposal Review Team
Hemp Production
FVSU Cooperative Extension Program Vegetable Processing Facility Committee

Professional Development Trainings

Six States Farm-to-Table Project Making My Agribusiness Work,
Six States Farm-to-Table Record Keeping
Six States Farm-to-Table Crop Insurance Zoom
2020 Extension Leadership Academy Cohort Conference
Agri-Unity Hemp Production Zoom Training, Pond/Lake Management Class Zoom
FVSU Cooperative Extension Program Estate Planning Zoom
FVSU Cooperative Extension Program Urban Agriculture Zoom

Virtual Zoom Meetings/Trainings Hosted

USDA FSA Livestock Loan Application/Farm Plan one-on-one Zoom Meeting,
FVSU Cooperative Extension Program ANR Extension Updates: Financial Assistance
for Agriculture Producers Zoom Training,
Small Farmers Program Development Zoom Meetings, and Small Farmers Strategy
Planning Meetings.

Assisted farmers with the following programs

USDA FSA Loan Application Programs, Farm Business Plans/Projected Income
and Expenses
Soil Samples and Analysis Reports
USDA NRCS Environmental Quality Incentives Program
USDA NRCS Conservation Stewardship Program
County Conservation Reserve Program
Small Business Administration Grant and Loan Programs, Record-Keeping
USDA NRCS Program Job Sheets.
GAP Certification on the farm training at Fort Valley State University research farm.



**UNIVERSITY OF GEORGIA
EXTENSION**

Item c.

An Equal Opportunity / Affirmative Action Institution

Dougherty County Cooperative Extension

**125 Pine Ave., Suite 100
Albany, GA 31701-2545
(229) 436-7216**

www.UGAextension.org/Dougherty

JULY – AUGUST - SEPTEMBER 2020

**UGA FAMILY & CONSUMER SCIENCES
Suzanne Williams, County Extension Agent**

- Participated in Past Alumni Leadership Academy Summer Remote Learning Circle Zoom Trainings weekly for June and July
- Part of team that authored and produced video training “Cooking Up a Safe Kitchen” School Nutrition Zoom for eleven Southwest District school systems lunchroom personnel for yearly pre-service training.
- Presenter/trainer for UGA BC/BS Anthem enrollee under the University System of GA Wellness Wednesday Lunch and Learn series. The virtual program reached 203 employees statewide on the topic of Weight Control During the Pandemic
- Completed orientation and curriculum training to participate in 2020 Relationship Smarts/GA DFACS grant program. This grant will enable me to offer relationship education to 80 teens in Dougherty County and supplement my program costs with salary savings and incentives for participants. This effort is undertaken to combat the high rate of STD's/STI's in Dougherty County teen population. Dougherty County leads the state in this demographic
- Attended GEAFCS Annual Conference (Virtual)
- Won 3 state GEAFCS (Newsletter, Relationship Smarts), 1 Regional NEAFCS (Relationship Smarts), and 1 National NEAFCS award (Relationship Smarts)
- Attended 3 Zoom trainings provided by UGA Specialists
- Produced 1 Facebook Live video on Identity Theft on University of GA- Dougherty County Family and Consumer Sciences Facebook page with 1,341 hits so far
- Distributed one Matter of FACS county newsletter and 1 state Diabetes Lifeline newsletter

TYPE OF SERIES (Check one):

SCHOOL: ☐ Item c.

AFTER SCHOOL: ☒ XXXX

**State of Georgia Division of Family and Children Services
Office of Prevention and Family Support
Sexual Risk Avoidance Abstinence Education and Youth Development Program**

UGA EXTENSION – RS PROGRAM PLANNING (DUE: SEPTEMBER 14, 2020)

Please complete 1 form for each series you plan to offer. Save the file as "County – Series# - Last Name (2019-2020)". For example, if this was my first series, I would save the file as "Clarke – Series1 – Futris (2020-2021)."

Last, First Name: Williams, Suzanne

County: Dougherty

1. Program Location. UGA Dougherty County Extension 125 Pine Avenue, Albany, Ga 31701

2. Target Population.

- A. Total number of youth to be served during this series: 20
- B. Age range: 12-18
- C. Description of youth (e.g., vulnerable population characteristics): Vulnerable Population, Minority, Most from Single Parent Households

3. Program Implementation.

Class and Lesson (6 core lessons)*	Class Date (or month if you don't have dates confirmed yet)	Class Time (and Minutes of Instructional Time)**
1. Orientation and Federal Entry Survey	May 19, 2021	Orientation (60 min.)
2. Lesson 2: "Maturity Issues and What I Value"	May 24, 2021	9:00 am – 10:00 am (60 min.)
3. Lesson 3: "Attractions and Infatuation"	May 24, 2021	10:00 am – 11:00 am (60 min.)
4. Lesson 6A: "Breaking Up"	May 24, 2021	11:00 am – 12:00 pm (60 min.)
5. Lesson: 6B: "Dating Violence"	May 25, 2021	9:00 am – 10:00 am (60 min.)
6. Lesson 7: "Decide, Don't Slide!"	May 25, 2021	10:00 am – 11:30 am (90 min.)
7. Lesson 8: "Communication and Healthy Relationships"	May 26, 2021	9:00 am – 10:30 am (90 min.)
8. Lesson 10: "Sexual Decision Making" (and some content from 11: "Pregnancy, STI and HIV")	May 26, 2021	10:30 – 12:00 pm (90 min.)
9. Wrap-up Class, UGA Evaluation and Federal Exit Survey	May 27, 2021	10:00 am- 12:00 pm (120 min.)

*Additional lessons can be offered, but at minimum the core lessons must be offered. If you plan to include content from additional lessons, add rows to the table above for each additional lesson you plan to include.

** Provide the time of day you will be teaching (e.g. 9-10:30 AM) and in parentheses include how many minutes you are providing instruction (e.g. 45)

4. Please tell us a little bit about how you will deliver the program

- A. Will you have a co-facilitator? If so, who? Yes, Jazmine Thomas, 4-H Agent
- B. Is this program going to be delivered IN-PERSON or VIRTUALLY? In-Person
- C. If at a school, how many different classrooms will you be teaching? (If classes will be taught on separate days, complete one program plan for each class) Out-of-School
- D. Class size (this could be a different number from total youth served if multiple classes of students will be engaged at this site on same day): 20
- E. Do the youth have a choice to come to your program (e.g., elective, free period, after-school) or is your program going to be offered during a class period where youth are required to be present? After School
- F. Do you expect that at least 80% of the youth to be consistent throughout the program? If no, please explain. Yes
- G. If applicable, please explain any updates proposed to the core lessons listed above.

5. Community Partners. List the actual partners you are working with to offer the program.

6. Budget and Incentives

	Num of Youth	Cost/Youth	Total
A. IN-SCHOOL: We will provide \$5/youth to be applied towards participation incentives.		\$5.00	
B. AFTER SCHOOL: Funds may be available to cover costs for snacks and participation incentives (\$20 max/youth) for those who originally proposed after-school programs. Please provide an estimated budget if this applies to you and describe below how you propose to use these funds.	20	\$20	\$400
C. ENTRY AND EXIT SURVEY: Each youth will receive a \$5 e-gift card for completing the Federal Entry survey and a \$5 e-gift card for the Exit survey.	20	\$10.00	\$200
TOTAL			\$600

PLEASE DESCRIBE BELOW HOW YOU PROPOSE TO USE THE FUNDS. WHAT TYPE OF INCENTIVES DO YOU PROPOSE PROVIDING?

Snacks will be distributed to the participants at each session. If budget allows a "graduation" party will be given the final day of class with a cake and ice cream and/or pizza. The participants will be polled to determine which they would prefer.

7. Program Benchmarks. Add the date you expect to have each of the tasks below completed for the proposed program. Benchmarks will be set for each series. If there are additional tasks you need to be noted in order to document your time and effort please add them below under other.

	DATE
Secure location for series	10/20
Submit Proposed Program Plan (this document) for the program series at least 6-8 weeks prior to start date.	9/14/20
Submit FINAL Program Plan (with confirmed dates) at least 4 weeks prior to start date for final state approval.	4/21
Send Parent Consent Letter home with each potential student approximately 3 weeks before the first class.	4/21
Submit Class Roster (form to be provided) with all information for each youth registered for program, as well as each youth with parental consent to participate in Federal Study, at least 1 week before the first class date.	4/21
Administer Federal Entrance Survey within 1 week or during the first class of the program series.	5/19/21
Submit Attendance Roster after class #1.	5/20/21
Submit Attendance Roster after class #2.	5/28/21
Submit Attendance Roster after class #3.	5/28/21
Submit Attendance Roster after class #4.	5/28/21
Submit Attendance Roster after class #5.	5/28/21
Submit Attendance Roster after class #6.	5/28/21
Submit Attendance Roster after class #7.	5/28/21
Submit Attendance Roster after class #8.	5/28/21
Submit Attendance Roster after class #9.	5/28/21
Administer UGA Program Evaluation Survey at or within 2 weeks of the last class of the program series.	5/28/21
Administer Federal Exit Survey at or within 2 weeks of the last class of the program series.	5/28/21
Submit Invoice for program participation incentives (IF APPLICABLE)	6/8/21
Email/mail evaluation surveys to State TA Contact.	6/8/21
Submit 4-H Camp Scholarship Applications for eligible youth (IF APPLICABLE)*	When due
Other:	

* As part of this project, up to 15 youth from across the state who (a) graduate from the Relationship Smarts program AND (b) who participate in the federal evaluation study will be eligible to receive scholarships to attend 4H Camp during summer 2021. All applications must be submitted by the deadline provided by the state team (TBD).

University of Georgia
Project F.R.E.E. (Fostering Relationship and Economic Enrichment)

Family, Relationship, and Marriage Education Works - Adults (FRAMEWorks)
HHS-2020-ACF-OFA-ZB-1817

Extension Dissemination Center Scope of Work

October 1, 2020 – September 30, 2025

UGA Extension – Dougherty County agrees to work with **University of Georgia (UGA)** and serve as a Dissemination Center to provide support in the implementation of the **Fostering Relationship and Economic Enrichment Project (Project F.R.E.E.)**. Further, we agree to support UGA in their local evaluation study, and if UGA is selected to participate in the federally led research and/or evaluation effort we agree to engage fully and adhere to all research and evaluation protocols established by ACF to be carried out by UGA. Contingent upon UGA being awarded the grant and upon the execution of a pre-approved subcontract, we agree to the following scope of work.

I. Dissemination Center Responsibilities

A. Six-Month Planning Period (October 1, 2020 – March 31, 2021)

1. Process and formally execute a scope of work, program plan, and procedure for allocating funds during Quarter 1.
2. Solidify memorandums of understanding (MOUs) with a local community support partner, such as a domestic violence organization, who would advise when issues of intimate partner violence are found during the screening process or arise during case management or the workshop series.
3. Solidify MOUs with community partners who would assist with referring couples who align with our defined target population (see below) as well as with community partners who provide support services to address couple needs, including but not limited to employability skills, help with securing employment, and financial literacy activities to strengthen budgeting skills, financial planning and management, and asset development.
4. Ensure that the Family and Consumer Science (FACS) Extension Agent and key staff participate in trainings provided by UGA during the 6-month planning period to develop capacity to implement effective recruitment strategies, case management, intake protocols (i.e., screening, evaluating IPV risk, assessing needs), and enroll couples into the Information, Family Outcomes, Reporting, and Management (nFORM) federal database.
5. Work in collaboration with UGA and your assigned Project F.R.E.E. Coordinator to develop a marketing and outreach plan to recruit participants from the target population(s) in your service area.
6. Work in collaboration with UGA and your assigned Project F.R.E.E. Coordinator to develop a clear protocol for screening couples to confirm eligibility and for providing case management support to assess and meet couple needs and effectively engage couples to ensure their successful completion of the program.
7. Recruit and secure co-facilitators who will be trained to provide the curriculum with fidelity.
8. Ensure that all facilitators, the FACS Extension Agent, and key staff participate in a 2-day Elevate curriculum training provided by UGA during Quarter 2 of Year 1. Each Dissemination Center will be expected to utilize their contracted funding to cover staff time and travel expenses for each training.
9. By the end of Quarter 1, submit the dates you have scheduled to deliver at least one workshop series during Quarter 3 (beginning April 2021), and if applicable, during Quarter 4 beginning July 2021).

10. Initiate recruitment of couples during Quarter 2 (beginning January 2021) for in-person and virtual programming scheduled during Quarters 3 and 4.

B. Annual Target Goal Expectations

1. Recruit at least **7 couples** to participate in the **in-person workshop** series offered during Year 1, and at least **15 couples** per year during Years 2 – 5. *Please note that both partners must enroll in the program in order to count toward your in-person program target number for the year.*
2. Provide case management, utilize effective retention strategies, and offer make-up classes to ensure that at least 75% of your target goal number of couples completes at least 90% of the curriculum content. This includes **5 couples** during Year 1 and **11 couples** per year during Years 2-5. *Please note that both partners must complete at least 90% of the curriculum content in order to count.*
3. In addition, recruit and enroll at least **5 couples** to participate in the **virtual workshops** offered by UGA in Year 1, and at least **10 couples** during Year 2 – 5. *Please note that both partners must enroll in the virtual program in order to count toward your virtual program target number for the year.* Provide case management to assess and address couples' needs for additional services in order to help facilitate couple retention in the virtual workshop.
4. Recruit couples from the project's target population. Enrolled couples should fall into one of the following categories: (a) low-income couples, (b) couples where one or both partners receives, has previously received, or who are eligible for TANF assistance, (c) couples involved in or at-risk of being involved with child welfare services, (d) foster caregiver couples, (e) kinship care providers, (f) active duty military service members and their spouse/partner, (g) Guard/Reserve service members and their spouse/partner, or (h) veterans and their spouse/partner.

C. Workshop Requirements

1. Schedule each workshop series to ensure that: (a) participants receive the complete 12-hours of curriculum content, (b) curriculum is delivered in more than two sessions, (c) curriculum is delivered over more than a single weekend, and (d) curriculum is delivered over two weeks or more (i.e., the last class must not be offered sooner than 14 days after the last class).
2. To maintain a consistent delivery model across all Dissemination Centers, all workshop series must be delivered in one of the following formats:
 - (a) one class per week for eight weeks, with one 90-minutes curriculum module per class;
 - (b) two classes per week for four weeks, with one 90-minutes curriculum module per class; or
 - (c) one class per week for four weeks, with two 90-minutes curriculum modules per class.
3. Schedule each workshop series to begin and conclude within the same quarter. For example, the first class of a Quarter 3 workshop series must be scheduled after April 1 and the last class of that workshop series must be scheduled before June 30.
4. Schedule additional classes or provide onsite one-on-one opportunities for couples to make-up missed classes in order to achieve at least 90% program completion.
5. For Dissemination Centers located in the same county or neighboring county of a military installation, schedule at least one workshop series per year for military couples only, and at least one workshop series per year that includes both military and civilian couples.

D. Couple Engagement and Program Implementation

1. Adhere to Project F.R.E.E. protocols, which will be developed in collaboration with Dissemination Centers and finalized during the 6-month planning period.
2. Provide on-going case management for each couple enrolled in both in-person and virtual workshops, which includes screening for intimate partner violence (IPV) risk and assessing couples' initial needs (using tools provided by UGA) during the registration process, conducting follow-up check-ins to identify emerging needs from time of enrollment through the conclusion of the workshop series, and

referring clients to services provided by local community support partners to address each couples' needs.

3. Ensure that all facilitators, the FACS Extension Agent, and key staff will participate in a 1-day booster training in Quarter 2 of Years 2 – 5, which will be held in central locations throughout the state to reduce travel time and cost for Dissemination Center staff. Each Dissemination Center will be expected to utilize their contracted funding to cover staff time and travel expenses for each training.
4. Ensure that the curriculum content is delivered with full fidelity. Facilitators will complete the Elevate self-development fidelity checklist, provided by UGA, after each workshop class. The FACS Extension Agent is responsible for reviewing these checklists and providing feedback to the facilitator.
5. Upon registration, administer the nFORM Applicant Characteristics Survey (ACS) to all couples. Only by completing ACS are couples considered enrolled in the program.
6. Before or at the first class of the workshop series, administer the nFORM Entrance survey to each enrolled couple. And, at or soon after the last class of the workshop series, administer the nFORM Exit survey to each enrolled couple who completes the Entrance survey. Both surveys are used by the federal funder to assess program outcomes.
7. Work in collaboration with UGA's local, independent evaluation team to ensure that all couples who consent to participate in the local evaluation study complete assessments that will be coordinated and administered by UGA field assessors. These assessments are separate from the nFORM Entrance and Exit surveys.

E. Reporting and Continuous Quality Improvement

1. Maintain attendance documentation for each workshop class and record attendance in nFORM within 24 hours of each workshop class.
2. At the conclusion of each workshop series, verify that each couples' attendance is accurately reflected in nFORM. Within 48 hours of the final class in the workshop series, submit to your assigned Project F.R.E.E. Coordinator the final attendance report which will include each participants' name, attendance per workshop class, and confirmed e-mail address. This information will be used to process and distribute each couples' participation incentive.
3. Maintain records and documentation of all receipts associated with program expenses and have those readily available should UGA and/or the federal funder request it.
4. Report program activities monthly, including recruitment numbers, community engagement efforts, partner engagement activities, enrollment, and the case management process.
5. The FACS Extension Agent will participate in monthly continuous quality improvement (CQI) meetings with their assigned Project F.R.E.E. Coordinator to process recruitment, enrollment, case management, scheduling and implementation of workshops, implementation of the program with fidelity, client satisfaction, and nFORM reporting.

II. UGA Responsibilities

A. Training, Curriculum Material, and Program Supplies

1. UGA will provide a 2-day curriculum training during Quarter 2 of Year 1 and 1-day booster trainings during Quarter 2 of Years 2 – 5. UGA will cover the costs for all training materials and meals provided during the training.
2. During each training, UGA will provide each Dissemination Center with a 12-month supply of the following: (a) Curriculum materials needed to successfully implement each workshop offered for the upcoming year. This will include couple workbooks, markers, pens, flipcharts, paper, sticky notes, note cards, and other supplies as listed in the Elevate Facilitator Manual. (b) Marketing materials

needed to share with community partners for recruitment purposes (e.g., flyers, brochures). (c) Child care supplies (e.g., games, toys, books, wipes, diapers, etc.) to support your efforts to provide on-site child care for couples who have young children.

3. During Year 1 of the project, UGA will provide each Dissemination Center with up to 16 tablets (number will be based on number of couples served per year) to be used for nFORM data collection. As well, the tablets can be loaned out to couples who may not have a device available to attend virtual programming, if needed. At the end of the 5-year grant project, the Dissemination Center will be allowed to keep the tablets.

B. Coordinate and Facilitate Virtual Workshops

1. UGA will conduct up to three (3) virtual Elevate workshops each quarter of the programming period.
2. Virtual workshops will be scheduled for Year 1 by the end of Quarter 1 and will be scheduled by the end of Quarter 4 of the previous grant year for Years 2 – 5. The advanced scheduling of the virtual workshops is intended to help facilitate the coordination and scheduling of each Dissemination Center's in-person Elevate workshops.
3. UGA will utilize effective retention strategies and offer make-up classes to ensure that at least 75% of the couples recruited complete at least 90% of the virtual curriculum content.

C. Local Evaluation Study

1. UGA will coordinate and implement a local evaluation research study of the program. This study will compare the impact of the Elevate program delivered in a virtual versus in-person format.
2. UGA will schedule and complete assessments with all enrolled couples who consent to participate in the local evaluation research study. This will include a pre-program survey that will be administered approximately four weeks prior to the first workshop class (T1), a post-program survey that will be administered approximately 6 – 8 weeks following the last workshop class (T2), and a follow-up survey that will be administered approximately 6 months after the last workshop class (T3).

D. Dissemination of Participant Incentives

1. After receiving the workshop attendance report following the conclusion of each workshop series, UGA will e-mail each participant to complete a program evaluation online survey. This survey will be used to assess couples' experience and satisfaction with the program.
2. After completing the survey, UGA will distribute each couples' participation incentive e-gift card. This incentive is based on the total number of *Elevate* curriculum modules (8 total) completed.
3. Couples who complete 100% of the curriculum content will receive a \$200 e-gift card (\$100 per partner). For couples who do not complete 100% of the program, the e-gift card will be based on the number of modules completed: 1=\$10; 2=\$20; 3=\$35; 4=\$50; 5=\$60; 6=\$75; 7=\$85.
4. Also, UGA will distribute incentives to research study participants for each assessment. Pre-program, research participants will receive \$20 for completing the T1 UGA research survey (\$40 per couple). Post-program, research participants will receive \$25 for completing the T2 UGA research survey (\$50 per couple). Additionally, participants will receive \$30 for completing the T3 UGA research follow-up survey (\$60 per couple).
5. As well, for couples participating in the virtual workshop, UGA will provide each participant with \$10 for completing the nFORM Entrance Survey (\$20 per couple) and \$10 for completing the nFORM Exit Survey (\$20 per couple). *Dissemination Centers are encouraged to provide a similar incentive to the couples participating in their in-person workshops.*

E. Reporting and Continuous Quality Improvement (CQI)

1. UGA will conduct quarterly performance evaluations based on the monthly reports submitted during that quarter in order to facilitate CQI and identify needs to ensure your success in achieving your annual target goals.

2. UGA will conduct up to two site visits each grant year with each Dissemination Center to discuss project activities such as outreach, recruitment, enrollment, and reaching target goals. During the site visit, UGA staff will also observe a workshop class. After each site visit, Dissemination Centers will receive a letter from their Project F.R.E.E. Coordinator outlining what is going well and areas for improvement, if needed.
3. The Project F.R.E.E. Coordinator will provide each Dissemination Center with on-going training and technical assistance to facilitate the collection and entry of nFORM data.
4. UGA will provide complete and submit all reports required by the federal funder.
5. After the conclusion of each grant year, UGA will provide each Dissemination Center with an annual report that outlines the number of couples enrolled, the number of couples served, and participant outcomes to be shared with organization leadership, stakeholders, and other community organizations. At the conclusion of the five-year project, UGA will provide a final 5-year report.

III. Distribution of Funds

1. The Dissemination Center will receive \$600 for each couple who completes 90% of the in-person program, up to the total number of couples proposed each year. These funds are intended to cover personnel costs associated with recruitment, enrollment, case management, facilitation, and reporting. As well, these funds should be used to cover expenses to reduce barriers to participation and facilitate each couples' completion of the workshop series, including costs associated with facilities, food, childcare, transportation and small participation incentives. Funding cannot be used to organize fund raising (i.e., financial campaigns, endowment drives, solicitation of gifts and bequests). Further, funding cannot be used to provide mental health or substance abuse treatment and/or implement a fee-for-service for proposed activities. Additional details for allowable and unallowable uses of funds as specified by the federal funding agency will be provided in the executed contract.
2. The Dissemination Center will receive \$250 for each couple they recruit who enrolls in UGA's virtual program, up to the total number of couples proposed each year. These funds are intended to cover personnel costs associated with recruitment, enrollment, and case management for these couples.
3. During Year 1, the Dissemination Center will receive \$1000 for each couple who completes 90% of the in-person program and \$400 for each couple they recruit who enrolls in UGA's virtual program, up to the total number of couples proposed in Year 1. The additional funding in Year 1 is being provided to help each Dissemination Center successfully launch and build capacity by securing facilitators, attending trainings, and initiating recruitment efforts.
4. UGA will distribute 50% of the approved budget at the start of Quarter 1 each project year. This will provide start-up funds for staff time, recruitment efforts, and programming costs for programs conducted in Quarters 1 and 2.
5. Within the first month of Quarter 3, UGA will distribute an additional 25% of the approved budget based on your progress in reaching 50% of your annual target goal at the conclusion of Quarter 2. During Year 1, your target goal will be determined by the number of couples enrolled in your workshop scheduled during Quarter 3.
6. At the conclusion of Quarter 4, UGA will distribute the remaining 25% of the approved budget based on your progress in reaching 100% of your annual target goal at the conclusion of Quarter 4. If the annual target goal was not achieved, the final distribution of funds will be reduced to reflect the number of couples who completed 90% of in-person workshops and the number of couples recruited for virtual workshops.
7. If the annual target goal is exceeded, UGA will provide additional funding based on the availability of funds remaining in the current year budget.

Budgets**UGA Extension - Dougherty County (Year 1)**

	Base	Effort/Rate	Total	
Personnel	\$ 50,366	8.0%	\$ 4,029.28	
Fringe Benefits	\$ 4,029.28	43.0%	\$ 1,732.59	
Subtotal	62.3%		\$ 5,761.87	
Other				
Travel (training, local, families)	6.0%	\$ 555.00		
Facilities and Meals/Food	19.0%	\$ 1,757.50		
Participation Incentives	3.0%	\$ 277.50		
Services (child care, facilitators, other staff, etc)	9.7%	\$ 897.25		
Subtotal			\$ 3,487.25	
	In-Person	Virtual		
Couples	7.0	5.0		
Rate	\$1,000	\$450		
Total	\$7,000	\$2,250	\$9,250	\$ 9,249.12

UGA Extension - Dougherty County (Years 2-5)

	Base	Effort/Rate	Total	
Personnel	\$ 50,366	5.0%	\$2,518.30	
Fringe Benefits	\$ 2,518.30	43.0%	\$1,082.87	
Subtotal	31.3%		\$ 3,601.17	
Other				
Travel (training, local, families)	10.0%	\$1,150.00		
Facilities and Meals/Food	36.7%	\$4,220.50		
Participation Incentives	5.0%	\$ 575.00		
Services (child care, facilitators, other staff, etc)	17.0%	\$1,955.00		
Subtotal			\$ 7,900.50	
	In-Person	Virtual		
Couples	15	10		
Rate	\$600	\$250		
Total	\$9,000	\$2,500	\$11,500	\$ 11,501.67



Information and knowledge is power and money!

CFR49-26 Workshop
October 12, 2020
for DBE's

Mr Chris Cohilas, Chairman
Dougherty County Commission
Board of Commissioners
Mr. Michael McCoy, Administrator
P O Box 1827
Albany, GA 31702-1827

RE: Agenda Placement

This request is to place the name of William Wright, DBA Afram-Tech, Inc. for the meeting (work session) scheduled for October 26, 2020 of the Dougherty County Commission. Our presentation will be about building capacity as well as specific requirements of 24CFT 135.30, as it relates to the huge contract with Workforce Group of Baton Rouge, LA. In addition, the advent of the PPP as evidenced by the U S Small business Program.

As noted previously, why Black owned businesses did not receive any such grants of \$ 150k-5\$ million classification. Also, we ask that any commissioners who are directly or indirectly the recipients of such SBA grants under the Payroll Protection Program (PPP)

FYI, we made a specific request under the guise of OCGA 50/18/70 & 50/14/6 of Georgia's "Sunshine Legislation" of the parties involved in the proposal to approve another contract without or absent no minority businesss to place the proposed contract for Workforce Group on your web presecence. For whatever reason you chose to ignore the same.

Therefore, this specific request is to provide the proposed contract under the same sunshine laws for consideration. I will come by to receive a copy of the contract as proposed on or by October 23, 2020. Should you not understand please contact me by telephone or email and I will be glad to clear up any such misunderstanding abot the same.

Wm. Wright, President

**PROCUREMENT RECOMMENDATION**

DATE: October 16, 2020

TITLE: **DOCO AMBULANCES**DEPARTMENT: **DOCO EMS**REFERENCE
NUMBER:ACCOUNT #: **SPLOST/ 361025051/ EMS
AMBEQUI VEHIC/ FY21AMBUL**

OPENING DATE:

BUDGETED AMOUNT: **\$280,000.00**BUYER: **Tina Strassenberg** DEPARTMENT
CONTACTS: **SAM ALLEN, EMS Director**

Yvette Fields, Director
RECOMMENDATION:

Recommend approval for the purchase of two (2) ambulances for Dougherty County Emergency Medical Services, and approval to deem replaced units as surplus for disposal. The expenditures will be \$158,289.00 each, for a total of \$316,578.00

BACKGROUND INFORMATION:

This request is to purchase two (2) 2021 Ford F350 Chassis with Ambulance Packages installed from contract holder Wade Ford of Smyrna, GA. The upfitting of the ford chassis will be done by Custom Truck and Bodyworks, Inc. of Woodbury, GA. The purchase will utilize GA Statewide Contract #99999-001-SPD0000155, and will be replacing units 47M14-2012-Chevy 3500HD/170,000 miles and 47M16-2012-Chevy 3500HD/145,000 miles. Delivery estimated within 60-90 days after receipt of chassis at upfitter.

COUNTY ADMINISTRATOR ACTION:☒ APPROVED☐ DISAPPROVED☐ HOLD**COMMENTS:**10-21-2020

DATE


COUNTY ADMINISTRATOR
Documents Attached:

Quote

CENTRAL SERVICES



Scott Addison
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: October 21, 2020

Meeting Date: October 26, 2020

Subject/Title: Equipment Shelter - Landfill

Presented for: Decision

Presenter: Scott Addison, Asst. County Administrator

Statement of Issue

The Solid Waste Department is requesting to install an equipment shelter in the landfill parking lot area.

History/Facts and Issues

The Dougherty County Solid Waste Department is requesting to replace the previously demolished Building B with an open air shed. This shed will be used to shelter equipment from the weather during repairs and when the equipment is not in use. Three quotes were obtained from R&M Construction (Albany, GA), Smith-Built Buildings (Dawson, GA) and Tyson Steel Buildings (Doerun, GA). The highest quote was from R&M Construction for \$32,500 and the lowest quote being from Smith-Built Buildings for \$23,879.49.

Recommended Action

Recommend Dougherty County Commission accepts the quote from Smith-Built Buildings (Dawson, GA) for a total expenditure of \$23,676.99.

Funding Source

Solid Waste Capital Outlay

Quotes

Smith-Built Buildings (Dawson, GA) \$23,879.49
Tyson Steel Buildings (Doerun, GA) \$31,920.70
R&M Construction (Albany, GA) \$32,500



Scott Addison
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Agenda Item

Date: October 21, 2020

Meeting Date: October 26, 2020

Subject/Title: Surveillance Camera Replacement (6) -Jail

Presented for: Decision

Presenter: Scott Addison, Asst. County Administrator

Statement of Issue

The Dougherty County Jail is requesting to replace six surveillance cameras.

History/Facts and Issues

The Dougherty County Jail is requesting to replace six surveillance cameras. Two quotes were obtained from Coopercraft (Tifton, GA) and Mobile Communications America (Albany, GA). The highest quote was from Mobile Communications America for \$26,045 and the lowest quote being from Coopercraft for \$23,676.99.

Recommended Action

Recommend Dougherty County Commission accepts the quote from Coopercraft for a total expenditure of \$23,676.99.

Funding Source

SPLOST VII Jail Improvements

Quotes

Coopercraft (Tifton, GA) \$23,676.99
Mobile Communications America (Albany, GA) \$26,045



222 Pine Avenue, Suite 540, Post Office Box 1827
Albany, Georgia 31702-1827

ALCOHOL LICENSE APPLICATION

Date of Application: October 7, 2020

☒ New Applicant

☐ Transfer of Ownership

INSTRUCTIONS: Every question must be answered, typewritten or printed legibly in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed the application must be dated, signed and verified, under oath by the applicant and filed with the License Inspector, City of Albany, 240 Pine Ave, Ste 150, Albany, Georgia 31701, with all supporting documents and a money order, cashier's or certified check for the exact fee. **Please schedule an appointment with the Chief Licensing Inspector by calling 229-431-2118.** Appointments are scheduled Tuesdays and Thursdays from 10 a.m. to 2 p.m.

☒ **Administrative Fee: \$50**

Check Appropriate Block(s):

<input type="checkbox"/> BEER, Consumption \$500	<input type="checkbox"/> WINE, Consumption \$350	<input type="checkbox"/> LIQUOR, Package/Consumption \$2,000
<input checked="" type="checkbox"/> BEER, Package \$400	<input checked="" type="checkbox"/> WINE, Package \$350	<input type="checkbox"/> LIQUOR, Wholesale \$3,000
<input type="checkbox"/> BEER, Brewers \$3,000	<input type="checkbox"/> WINE, Manufacture \$1,000	<input type="checkbox"/> PACKAGE-Liquor, Beer, and Wine \$2,000
<input type="checkbox"/> BEER, Wholesale \$750	<input type="checkbox"/> WINE, Wholesale \$500	<input type="checkbox"/> CONSUMPTION-Liquor, Beer and Wine \$2,500
		<input type="checkbox"/> LIQUOR, Manufacture \$3,000

CORPORATION NAME: Creekside 02 LLC.			
TRADE NAME OF BUSINESS: Creekside 2			
BUSINESS ADDRESS: 1900 Weymouth Dr. Ste. B			BUSINESS PHONE: (229) 439-8046
CITY: Albany	STATE: Georgia	ZIP CODE: 31707	COUNTY IN WHICH BUSINESS IS LOCATED: Dougherty

MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS

MAILING ADDRESS: Same As Above		
CITY:	STATE:	ZIP CODE NUMBER:
THIS APPLICATION IS FILED BY:		
<input type="checkbox"/> SINGLE PROPRIETOR	<input type="checkbox"/> PARTNERSHIP	<input checked="" type="checkbox"/> CORPORATION (Documents Required) <input type="checkbox"/> PRIVATE CLUB (Documents Required)

GENERAL INFORMATION LICENSEE

1. FULL NAME OF LICENSEE: Sunita Patel			
ADDRESS OF LEGAL RESIDENCE:			
CITY: Albany	STATE: Georgia	ZIP CODE: 31707	COUNTY OF RESIDENCE: Dougherty
MOBILE PHONE:		EMAIL: patelb2480@gmail.com	AGE: 49
2. FULL NAME OF LICENSEE:			
ADDRESS OF LEGAL RESIDENCE:			
CITY:	STATE:	ZIP CODE:	COUNTY OF RESIDENCE:
MOBILE PHONE:		EMAIL:	AGE:

(A). If applicant resided at current residence less than 2 years list past address:

3. ☐ Manager/ Responsible Person Information (Agent): ☒ Managed by Applicant (Go to question #4)

Name: _____ Age: _____ Phone # _____

Address: _____ City: _____ State: _____ Zip: _____

CERTIFICATION OF APPOINTMENT

I, _____ the applicant of this alcohol application do hereby appoint the above agent who resides within the County of Dougherty, in the State of Georgia as my lawful and true manager/responsible person who conducts business for this establishment. This certification becomes a part of this application for the business known as _____ at _____.

Agent Signature _____

Date _____

Applicant Signature _____

Date _____

4. List all Corporations or firms associated with this business or its principal officers and their percentages of ownership (attach list if necessary):

	Name	Address	Percentage
A	Sunita Patel		100%
B			
C			

5. List the owner of the property or the property manager & company who issued the lease (include address & phone number): Check one: ☒ Leased 120 # of Months ☐ Purchased/Owner

Brijesh Patel

6. Has the applicant or any person listed in this application ever been convicted of any felony under federal or state law? YES ___ NO ☒. If yes, please provide details for each instance.

7. Has the applicant or any person listed in this application ever been convicted of any violation of federal or state law or regulation respecting to the manufacture, possession or sale of alcoholic beverages or who has forfeited his or her bond to appear in court to answer charges for any such violations?

YES ___ NO ☒. If yes, please provide details for each instance.

8. Have you ever been denied or had an alcohol license that has been revoked?

YES ___ NO ☒. If yes give date, location, and reasons.

9. TYPE OF BUSINESS: (Check One)

- ☐ RESTAURANT
☒ PUB/TAVERN
☐ NIGHTCLUB/LOUNGE/BAR
☐ HOTEL/MOTEL
☐ PRIVATE CLUB (NON-PROFIT)

- ☐ CONVENIENCE/GROCERY STORE
☐ PACKAGE STORE
☐ MULTI-PURPOSE FACILITY
☐ MUNICIPAL FACILITY
☐ OTHER (SPECIFY _____)

OATH

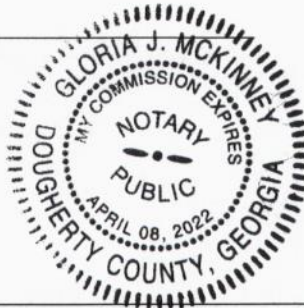
10. I, Sunita Patel (The Applicant), being duly sworn according to law, do swear or affirm that the facts stated in the above application are true and correct. Further that any false information that I have provided and should have known to be false may lead this application to be denied or revoked if it is discovered at a later date. Notwithstanding having criminal charges brought against me for false statements. I will promptly notify the License Inspector of any changes to the above information. I have read, understand, and also agree to abide by the Ordinances for Dougherty County, and any State or Federal Laws or regulations governing the service or sale of alcoholic beverages. I further swear or affirm that this application is made in order to procure an alcoholic beverage license in Dougherty County, Georgia.

I am aware of the age requirement for the admittance to alcoholic establishments, Days and Hours of Sale, and the requirement for Alcoholic Beverage Handlers Cards. I further certify that my business meets the required specifications and qualifications for the type of business as indicated above.

SIGNATURE OF APPLICANT(S):

1. Sumita P Patel

2. _____



Sworn to and subscribed before me this 7th day of October, 2020.

Gloria J. McKinney
NOTARY PUBLIC

OFFICE USE ONLY

PROXIMITIES (LEAVE BLANK IF A TRANSFER OF OWNERSHIP):

A. Nearest School: 3000 + Feet From: Robert Cross Middle (324 Lockett Station Rd.)
(Must be greater than 300 ft. for beer and wine, 600 ft. for distilled spirits)

B. Nearest Church: 1500 + Feet From: Christian Life Missionary Baptist Church (3980 Gillionville Rd.)
(Must be greater than 300 ft.)

C. Other Distances:

1. N/A _____ feet.
(Distance between Bars, Nightclubs, Taverns, Lounges within 1,000 feet of this applied location.)
2. N/A _____ feet.
(If requested location is within 300 feet of Government owned or operated Alcohol Treatment Center.)
3. N/A _____ feet.
(If requested location is within 300 feet of any Housing Authority Property.)

D. Package Stores _____ feet from existing package store _____
located at _____. (Must be greater than 1,500 ft.)

Is this location or has this location been licensed for alcohol? ☐ Yes ☒ No

If Yes, License Number: _____ Last Year Licensed: _____

Business Name: _____

Licensee: _____

Lic. No. DA20-000559

Fee \$376.00

ABC Date 10/15/2020

Accepted by: [Signature]

ADDITIONAL INFORMATION

New Construction

WORK SESSION DATE: October 26, 2020REGULAR MEETING DATE: November 2, 2020ZONING: C-2 DISTRICT: 1Applicant(s) meet criteria: Yes NoLocation meets criteria: Yes No

Director/License Inspector

Date

Recommendation: Approved Disapproved

Chief of Police/Designee

Date

Remarks:

County Clerk/Designee

Date

Approved

Disapproved

COPY OF ADVERTISEMENT

NOTICE OF APPLICATION FOR CONSUMPTION OF ALCOHOLIC BEVERAGES, BEER AND WINE LICENSE for locations in the unincorporated area of Dougherty County.

I, Brijesh Patel, trading as Temp Coffee & Brew, located at 1900 Weymouth Dr., Ste. B, Albany, GA 31721, give notice that I will apply for sale of beer & wine license to be considered by the Dougherty County Commission at 10 a.m. on November 2, 2020 at 222 Pine Avenue, Room 100, Albany, GA.

COMMENTS:



Item b.

222 Pine Avenue, Suite 540, Post Office Box 1827
Albany, Georgia 31702-1827

ALCOHOL LICENSE APPLICATION

Date of Application: October 7, 2020☒ New Applicant☐ Transfer of Ownership

INSTRUCTIONS: Every question must be answered, typewritten or printed legibly in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed the application must be dated, signed and verified, under oath by the applicant and filed with the License Inspector, City of Albany, 240 Pine Ave, Ste 150, Albany, Georgia 31701. with all supporting documents and a money order, cashier's or certified check for the exact fee. **Please schedule an appointment with the Chief Licensing Inspector by calling 229-431-2118.** Appointments are scheduled Tuesdays and Thursdays from 10 a.m. to 2 p.m.

☒ **Administrative Fee: \$50****Check Appropriate Block(s):**

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> BEER, Consumption \$500 | <input checked="" type="checkbox"/> WINE, Consumption \$350 | <input type="checkbox"/> LIQUOR, Package/Consumption \$2,000 |
| <input type="checkbox"/> BEER, Package \$400 | <input type="checkbox"/> WINE, Package \$350 | <input type="checkbox"/> LIQUOR, Wholesale \$3,000 |
| <input type="checkbox"/> BEER, Brewers \$3,000 | <input type="checkbox"/> WINE, Manufacture \$1,000 | <input type="checkbox"/> PACKAGE-Liquor, Beer, and Wine \$2,000 |
| <input type="checkbox"/> BEER, Wholesale \$750 | <input type="checkbox"/> WINE, Wholesale \$500 | <input type="checkbox"/> CONSUMPTION-Liquor, Beer and Wine \$2,500 |
| | | <input type="checkbox"/> LIQUOR, Manufacture \$3,000 |

CORPORATION NAME: Temp Coffee & Brew LLC.TRADE NAME OF BUSINESS: Temp Coffee & BrewBUSINESS ADDRESS: 1900 Weymouth Dr. Ste. BBUSINESS PHONE: (229) 439-8046CITY: AlbanySTATE: GeorgiaZIP CODE: 31707COUNTY IN WHICH
BUSINESS IS LOCATED: Dougherty**MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS**MAILING ADDRESS: Same As Above

CITY:

STATE:

ZIP CODE NUMBER:

THIS APPLICATION IS FILED BY:

☐ SINGLE PROPRIETOR ☐ PARTNERSHIP ☒ CORPORATION (Documents Required) ☐ PRIVATE CLUB (Documents Required)**GENERAL INFORMATION LICENSEE**1. FULL NAME OF LICENSEE: Viral Patel

ADDRESS OF LEGAL RESIDENCE:

CITY: AlbanySTATE: GeorgiaZIP CODE: 31707COUNTY OF
RESIDENCE: Dougherty

MOBILE PHONE:

EMAIL: smallv77@gmail.comAGE: 43

2. FULL NAME OF LICENSEE:

ADDRESS OF LEGAL RESIDENCE:

CITY:

STATE:

ZIP CODE:

COUNTY OF
RESIDENCE:

MOBILE PHONE:

EMAIL:

AGE:

(A). If applicant resided at current residence less than 2 years list past address:

Item b.

3. ☐ Manager/ Responsible Person Information (Agent): ☒ Managed by Applicant (Go to question #4)

Name: _____ Age: _____ Phone # _____

Address: _____ City: _____ State: _____ Zip: _____

CERTIFICATION OF APPOINTMENT

I, _____ the applicant of this alcohol application do hereby appoint the above agent who resides within the County of Dougherty, in the State of Georgia as my lawful and true manager/responsible person who conducts business for this establishment. This certification becomes a part of this application for the business known as _____ at _____.

Agent Signature _____

Date _____

Applicant Signature _____

Date _____

4. List all Corporations or firms associated with this business or its principal officers and their percentages of ownership (attach list if necessary):

	Name	Address	Percentage
A	Brijesh Patel		60%
B	Viral Patel		20%
C	Sarah Garrett		20%

5. List the owner of the property or the property manager & company who issued the lease (include address & phone number): Check one: ☐ Leased ____ # of Months ☒ Purchased/Owner

6. Has the applicant or any person listed in this application ever been convicted of any felony under federal or state law? YES ____ NO ☒. If yes, please provide details for each instance.

7. Has the applicant or any person listed in this application ever been convicted of any violation of federal or state law or regulation respecting to the manufacture, possession or sale of alcoholic beverages or who has forfeited his or her bond to appear in court to answer charges for any such violations?

YES ____ NO ☒. If yes, please provide details for each instance.

8. Have you ever been denied or had an alcohol license that has been revoked?

YES ____ NO ☒. If yes give date, location, and reasons.

9. TYPE OF BUSINESS: (Check One)

- ☐ RESTAURANT
☒ PUB/TAVERN
☐ NIGHTCLUB/LOUNGE/BAR
☐ HOTEL/MOTEL
☐ PRIVATE CLUB (NON-PROFIT)

- ☐ CONVENIENCE/GROCERY STORE
☐ PACKAGE STORE
☐ MULTI-PURPOSE FACILITY
☐ MUNICIPAL FACILITY
☐ OTHER (SPECIFY _____)

OATH

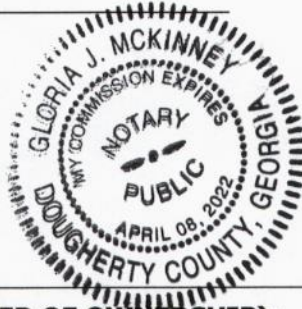
10. I, Viral Patel (The Applicant), being duly sworn according to law, do swear or affirm that the facts stated in the above application are true and correct. Further that any false information that I have provided and should have known to be false may lead this application to be denied or revoked if it is discovered at a later date. Notwithstanding having criminal charges brought against me for false statements. I will promptly notify the License Inspector of any changes to the above information. I have read, understand, and also agree to abide by the Ordinances for Dougherty County, and any State or Federal Laws or regulations governing the service or sale of alcoholic beverages. I further swear or affirm that this application is made in order to procure an alcoholic beverage license in Dougherty County, Georgia.

I am aware of the age requirement for the admittance to alcoholic establishments, Days and Hours of Sale, and the requirement for Alcoholic Beverage Handlers Cards. I further certify that my business meets the required specifications and qualifications for the type of business as indicated above.

SIGNATURE OF APPLICANT(S):

1. _____

2. V Patel



Sworn to and subscribed before me this 7th day of October, 2020.

Gloria J. McKinney
NOTARY PUBLIC

OFFICE USE ONLY

PROXIMITIES (LEAVE BLANK IF A TRANSFER OF OWNERSHIP):

A. Nearest School: 3000 + Feet From: Robert Cross Middle (324 Lockett Station Rd.)
(Must be greater than 300 ft. for beer and wine, 600 ft. for distilled spirits)

B. Nearest Church: 1500 + Feet From: Christian Life Missionary Baptist Church (3980 Gillionville Rd.)
(Must be greater than 300 ft.)

C. Other Distances:

1. N/A _____ feet.
(Distance between Bars, Nightclubs, Taverns, Lounges within 1,000 feet of this applied location.)
2. N/A _____ feet.
(If requested location is within 300 feet of Government owned or operated Alcohol Treatment Center.)
3. N/A _____ feet.
(If requested location is within 300 feet of any Housing Authority Property.)

D. Package Stores _____ feet from existing package store _____
located at _____. (Must be greater than 1,500 ft.)

Is this location or has this location been licensed for alcohol? ☐ Yes ☒ No

If Yes, License Number: _____ Last Year Licensed: _____

Business Name: _____

Licensee: _____

Lic. No. DA 20-00000

Fee \$1425.00

ABC Date 10/15/2020

Accepted by: [Signature]

ADDITIONAL INFORMATION

New Construction

WORK SESSION DATE: October 26, 2020REGULAR MEETING DATE: November 2, 2020ZONING: C-2 DISTRICT: 1Applicant(s) meet criteria: Yes NoLocation meets criteria: Yes No

Director/License Inspector _____ Date _____

Recommendation: Approved DisapprovedChief of Police/Designee _____ Date 10/16/2020

Remarks: _____

County Clerk/Designee _____

Date _____

Approved

Disapproved

COPY OF ADVERTISEMENT

NOTICE OF APPLICATION FOR SALE OF BEER AND WINE LICENSE for locations in the unincorporated area of Dougherty County.

I, Sunita Patel, trading as Creekside 2, located at 1900 Weymouth Dr., Albany, GA 31721, give notice that I will apply for sale of beer & wine license to be considered by the Dougherty County Commission at 10 a.m. on November 2, 2020 at 222 Pine Avenue, Room 100, Albany, GA.

COMMENTS:



Item c.

222 Pine Avenue, Suite 540, Post Office Box 1827
Albany, Georgia 31702-1827

ALCOHOL LICENSE APPLICATION

Date of Application: October 7, 2020☒ New Applicant☐ Transfer of Ownership

INSTRUCTIONS: Every question must be answered, typewritten or printed legibly in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed the application must be dated, signed and verified, under oath by the applicant and filed with the License Inspector, City of Albany, 240 Pine Ave, Ste 150, Albany, Georgia 31701. with all supporting documents and a money order, cashier's or certified check for the exact fee. **Please schedule an appointment with the Chief Licensing Inspector by calling 229-431-2118.** Appointments are scheduled Tuesdays and Thursdays from 10 a.m. to 2 p.m.

☒ **Administrative Fee: \$50****Check Appropriate Block(s):**

<input type="checkbox"/> BEER, Consumption	\$500	<input type="checkbox"/> WINE, Consumption	\$350	<input type="checkbox"/> LIQUOR, Package/Consumption	\$2,000
<input checked="" type="checkbox"/> BEER, Package	\$400	<input checked="" type="checkbox"/> WINE, Package	\$350	<input type="checkbox"/> LIQUOR, Wholesale	\$3,000
<input type="checkbox"/> BEER, Brewers	\$3,000	<input type="checkbox"/> WINE, Manufacture	\$1,000	<input type="checkbox"/> PACKAGE-Liquor, Beer, and Wine	\$2,000
<input type="checkbox"/> BEER, Wholesale	\$750	<input type="checkbox"/> WINE, Wholesale	\$500	<input type="checkbox"/> CONSUMPTION-Liquor, Beer and Wine	\$2,500
				<input type="checkbox"/> LIQUOR, Manufacture	\$3,000

CORPORATION NAME: Shiv 2020 LLC.TRADE NAME OF BUSINESS: Hill Corner Food StoreBUSINESS ADDRESS: 335 N. Countyline Rd.BUSINESS PHONE: (229) 496-2204CITY: AlbanySTATE: GeorgiaZIP CODE: 31705COUNTY IN WHICH
BUSINESS IS LOCATED: Dougherty**MAILING ADDRESS IF DIFFERENT FROM BUSINESS ADDRESS**MAILING ADDRESS: SAME AS ABOVE

CITY:

STATE:

ZIP CODE NUMBER:

THIS APPLICATION IS FILED BY:

☐ SINGLE PROPRIETOR ☐ PARTNERSHIP ☒ CORPORATION (Documents Required) ☐ PRIVATE CLUB (Documents Required)**GENERAL INFORMATION LICENSEE**1. FULL NAME OF LICENSEE: Bhagvatiben Patel

ADDRESS OF LEGAL RESIDENCE:

CITY: SylvesterSTATE: GeorgiaZIP CODE: 31791COUNTY OF
RESIDENCE: Worth

MOBILE PHONE:

EMAIL: hillcorner2020@yahoo.comAGE: 42

2. FULL NAME OF LICENSEE:

ADDRESS OF LEGAL RESIDENCE:

CITY:

STATE:

ZIP CODE:

COUNTY OF
RESIDENCE:

MOBILE PHONE:

EMAIL:

AGE:

(A). If applicant resided at current residence less than 2 years list past address:

Item c.

3. ☐ Manager/ Responsible Person Information (Agent): ☒ Managed by Applicant (Go to question #4)

Name: _____ Age: _____ Phone # _____
Address: _____ City: _____ State: _____ Zip: _____

CERTIFICATION OF APPOINTMENT

I, _____ the applicant of this alcohol application do hereby appoint the above agent who resides within the County of Dougherty, in the State of Georgia as my lawful and true manager/responsible person who conducts business for this establishment. This certification becomes a part of this application for the business known as _____ at _____.

Agent Signature _____ Date _____ Applicant Signature _____ Date _____

4. List all Corporations or firms associated with this business or its principal officers and their percentages of ownership (attach list if necessary):

	Name	Address	Percentage
A	Shiv 2020 LLC.	335 N. Countyline Rd. Albany, Ga. 31705	100%
B	_____	_____	_____
C	_____	_____	_____

5. List the owner of the property or the property manager & company who issued the lease (include address & phone number): Check one: ☐ Leased ____ # of Months ☒ Purchased/Owner

Bhagvatiben Patel _____

6. Has the applicant or any person listed in this application ever been convicted of any felony under federal or state law? YES ____ NO ☒. If yes, please provide details for each instance.

7. Has the applicant or any person listed in this application ever been convicted of any violation of federal or state law or regulation respecting to the manufacture, possession or sale of alcoholic beverages or who has forfeited his or her bond to appear in court to answer charges for any such violations?

YES ____ NO ☒. If yes, please provide details for each instance.

8. Have you ever been denied or had an alcohol license that has been revoked?

YES ____ NO ☒. If yes give date, location, and reasons.

9. TYPE OF BUSINESS: (Check One)

- ☐ RESTAURANT
☐ PUB/TAVERN
☐ NIGHTCLUB/LOUNGE/BAR
☐ HOTEL/MOTEL
☐ PRIVATE CLUB (NON-PROFIT)

- ☒ CONVENIENCE/GROCERY STORE
☐ PACKAGE STORE
☐ MULTI-PURPOSE FACILITY
☐ MUNICIPAL FACILITY
☐ OTHER (SPECIFY _____)

OATH

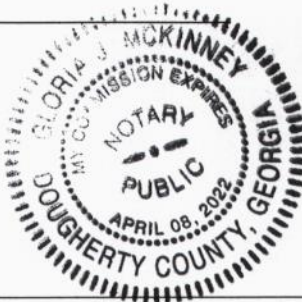
10. I, Bhagvatiben Patel (The Applicant), being duly sworn according to law, do swear or affirm that the facts stated in the above application are true and correct. Further that any false information that I have provided and should have known to be false may lead this application to be denied or revoked if it is discovered at a later date. Notwithstanding having criminal charges brought against me for false statements. I will promptly notify the License Inspector of any changes to the above information. I have read, understand, and also agree to abide by the Ordinances for Dougherty County, and any State or Federal Laws or regulations governing the service or sale of alcoholic beverages. I further swear or affirm that this application is made in order to procure an alcoholic beverage license in Dougherty County, Georgia.

I am aware of the age requirement for the admittance to alcoholic establishments, Days and Hours of Sale, and the requirement for Alcoholic Beverage Handlers Cards. I further certify that my business meets the required specifications and qualifications for the type of business as indicated above.

SIGNATURE OF APPLICANT(S):

1. Bhagvatiben Patel

2. _____



Sworn to and subscribed before me this 7th day of October, 2020.

Gloria J. McKinney
NOTARY PUBLIC

OFFICE USE ONLY

PROXIMITIES (LEAVE BLANK IF A TRANSFER OF OWNERSHIP):

- A. Nearest School: 31000 + Feet From: Robert H. Harvey (1305 E. 2nd Ave. Albany, Ga. 31705)
(Must be greater than 300 ft. for beer and wine, 600 ft. for distilled spirits)
- B. Nearest Church: 9000 + Feet From: First Baptist Church of Acree (4405 Sylvester Rd. 31705)
(Must be greater than 300 ft.)
- C. Other Distances:
1. N/A _____ feet.
(Distance between Bars, Nightclubs, Taverns, Lounges within 1,000 feet of this applied location.)
 2. N/A _____ feet.
(If requested location is within 300 feet of Government owned or operated Alcohol Treatment Center.)
 3. N/A _____ feet.
(If requested location is within 300 feet of any Housing Authority Property.)
- D. Package Stores _____ feet from existing package store _____
located at _____ (Must be greater than 1,500 ft.)

Is this location or has this location been licensed for alcohol?

☐ Yes ☒ No

If Yes, License Number: _____ Last Year Licensed: _____

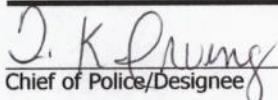
Business Name: _____

Licensee: _____

Lic. No. DA22-000001Fee \$375.00ABC Date 10/15/2020Accepted by: AW**ADDITIONAL INFORMATION**

New Construction

WORK SESSION DATE: October 26, 2020REGULAR MEETING DATE: November 2, 2020ZONING: C-1 DISTRICT: 6Applicant(s) meet criteria: Yes NoLocation meets criteria: Yes No

10/15/2020
 Director/License Inspector Date
Recommendation: Approved Disapproved

10/16/2020
 Chief of Police/Designee Date

Remarks:

County Clerk/Designee

Date

Approved

Disapproved

COMMENTS:**COPY OF ADVERTISEMENT**

NOTICE OF APPLICATION FOR SALE OF BEER AND WINE LICENSE for locations in the unincorporated area of Dougherty County. I, Bhagvatiben Patel trading as Hill Corner Food Store, located at 335 N. County Line Road, Albany, GA 31705, give notice that I will apply for sale of beer & wine license to be considered by the Dougherty County Commission at 10 a.m. on November 2, 2020 at 222 Pine Avenue, Room 100, Albany, GA.

Ware, Jawahn

From: Ware, Jawahn
Sent: Monday, October 12, 2020 4:23 PM
To: Donaldson, Anthony
Cc: McCoy, Michael; Clark, Bristria
Subject: <For your files> FW: liquor license

Chief-

Please see the concern for the official files.

I will provide a copy to the Commission during the October 26th Work Session.

Sincerely,

Jawahn E. Ware

Certified County Clerk/Procurement Manager



"We must become the change we want to see" -Mahatma Gandhi

From: McCoy, Michael <MMcCoy@dougherty.ga.us>
Sent: Monday, October 12, 2020 4:21 PM
To: Ware, Jawahn <JWare@dougherty.ga.us>
Cc: Clark, Bristria <BClark@dougherty.ga.us>
Subject: FW: liquor license

Mrs. Ware – Ms. Golden is a constituent of Commission Jones and her schedule won't permit her to attend the meeting for a liquor license for a store in her community. I advised her that we'd forward her email to the Board prior to the commission meeting considering the liquor license. Please forward her message to the Board prior to the meeting that will consider Mr. Patels liquor license. Thanks.

From: Janice Golden <mrshubaby@yahoo.com>
Sent: Monday, October 12, 2020 2:50 PM
To: McCoy, Michael <MMcCoy@dougherty.ga.us>
Subject: Re: liquor license

Mr. McCoy,

Thank you so much for responding to my request so quickly. I understand that the meetings cannot be changed. We didn't want a store in our peaceful neighborhood, and we certainly don't want liquor sold there. That being said, this is not directed toward Mr. Patel personally; it's just that we don't feel the need for a store here. There will be much more traffic and more noise especially since it is basically in front of our house. We will have been here 30 years in December and have never had any problems. We just fear that having a store so close could definitely cause issues especially

knowing how many convenient stores have been robbed in our county. Also, we are losing some very good friends and neighbors because of the store.

Item c.

Thank you again for responding to me. Have a great afternoon.

Janice Golden

On Sunday, October 11, 2020, 03:36:44 PM EDT, McCoy, Michael <mmccoy@dougherty.ga.us> wrote:

Good afternoon Ms. Golden,

I'm Michael McCoy, County Administrator, and Commissioner Jones made me aware of your request. Citizen participation is of the utmost importance to the Board. However, it's not possible to reschedule Commission Meetings as they are required to be held on Monday's at 10 a.m. per the Cod of Ordinances-Dougherty County. If you are unable to make the meeting, I'd encourage you to write a letter expressing your position on the liquor license. You can forward it to me and/or Commissioner Jones and we will have it placed on the record when the matter is brought before the Board.

Please let me know if I may be of further assistance.

Thanks.

Michael McCoy

County Administrator

From: Jones, Anthony <AnJones@dougherty.ga.us>

Sent: Saturday, October 10, 2020 10:38 AM

To: McCoy, Michael <MMcCoy@dougherty.ga.us>

Subject: Fwd: liquor license

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Janice Golden <mrshubaby@yahoo.com>

Date: 10/9/20 6:11 PM (GMT-05:00)

To: "Jones, Anthony" <AnJones@dougherty.ga.us>

Subject: liquor license

Mr. Jones,

It has been brought to my attention that there will be a meeting on Nov. 2nd at 10 am concerning a liquor license for the store on the corner of Hill Rd. and Countyline Rd. We would not like for the store to have a liquor license; however, we will be working and cannot attend the meeting. Could the meeting not be at another time when people that are working could attend? This seems a little unfair to me. I'm sure you aren't responsible for the meeting, but since you are our commissioner, you are the only one that I know to contact about it.

Thank you,

Janice Golden

PUBLIC RECORDS NOTICE: Georgia has a very broad public records law. Most written communications to or from City and County officials regarding City and County business are public records available to the public and media upon request. Your email communications may be subject to public disclosure.